

## **Minutes of the EFVET AGM – Friday 29 October 2004**

### **International Congress Centre, Il Ciocco, Tuscany**

**Present:** The list of Members attending the meeting, with signatures, is attached to the Minutes

Hans van Aalst, EFVET President, opened the meeting at 9.00 and welcomed all members

#### **Apologies:**

Paddy Carpenter, Marian de Villanueva and Louise Rosthoj

#### **Minutes of the AGM in Cardiff 2003**

These were accepted as a true record with one correction: Kerstin Strand is from Sweden not Germany.

#### **Matters Arising**

There were no matters arising.

#### **Activity Report 2003-2004**

Pete Hodgson, EFVET Vice-President, introduced his report and highlighted the following:

- The role of EFVET as a platform for members
- EFVET as the strategic voice for VET practitioners in Europe
- EFVET members' involvement in the EU Working Groups on VET issues
- EFVET's involvement in the European Platform for Civil Society
- EFVET's Strategic Working Group to build relationships with the European Parliament and the EU European Policy Team
- Consolidation of links with the wider world

#### **2003 Financial Year Audited Accounts**

Frans Schneider, Treasurer, presented the Financial Report 2003-4. This comprised the:

- Financial Accounts, duly audited by BDO Accountants, Hoorn (NL)
- Financial Report 12<sup>th</sup> EFVET International Conference Cardiff 2003
- Financial Report European Parliament Event March 2003 Brussels
- Membership fee debtors and written off members 2000, 2001, 2002 & 2003
- Conference Delegate fee debtors
- Expected membership fee income 2005
- Budget 2005
- Membership fee 2005

He confirmed that as requested he had produced simplified versions of these documents.

**AGREED: that the Audited Accounts 2003-4 be accepted.**

The president thanked Frans for all his hard work to turn a deficit into a surplus.

### **Policy Statement and Actions in 2005**

The President re-presented this Policy Statement 2003-2005. He explained that the Steering Committee was undertaking a process to re-define the portfolios of its members and engagement in the whole range of projects.

The resultant allocation of tasks would be published on the EFVET website and a Policy Statement for 2005-2007 would be presented to next year's AGM in Budapest. Membership had increased following the activities of national representatives and the Treasurer.

There were changes in personnel in that Wolfgang Stutzmann, who had represented Germany for several years, was moving to a new post and would pass the German national representation to Birgit Hook.

Kent Andersen will continue as EFVET Webmaster and members were requested to update their details on the EFVET Website.

The Website is an invaluable tool, not only for EFVET members but people around the world. There have been more than 15000 hits in 2004 so far.

### **Elections of Officers**

The Steering Committee had re-elected the following Officers:

**Hans van Aalst as President**

**Marián de Villanueva as General Secretary**

**Frans Schneider as Treasurer**

All to serve a two-year term until **October 2006**

### **AGREED: Members accepted these re-elections**

#### **Other Matters**

The Treasurer reminded members that they could use the EFVET office accommodation in Brussels for meetings and other activities. There is a four star hotel opposite which offers very competitively priced accommodation at a special rate for EFVET members.

The President reminded members that Jos Leenhouts would give her postponed presentation to the conference on Saturday morning. This centred upon EFVET's and BVE Raad's organisation of a seminar in Maastricht in December 2004 to precede the launch conference of the Maastricht Communiqué on VET and influence its contents.

He also informed members that on the Saturday morning an agreement of understanding would be signed between EFVET and Victor Dyomin, President of the Union of Directors of Secondary VET Schools in Russia. Geoff Scaplehorn (UK) was coordinating this development.

Pia Isert (Denmark) asked about the different membership fees charged in each country. Was there a policy on this issue as it was becoming more difficult to encourage members to pay fees.

The President confirmed that a policy was being prepared by the Steering Committee and would be published after the next meeting of that group in January 2005. He added that a number of national block fee arrangements were in force or being

negotiated. It was hoped that national groups would commit to a five-year agreement subject to interim review.

Pia asked further whether a simple document could be prepared to outline the benefits of EFVET to potential members. The President said that such contents did exist and formed the core of the continuous presentation being projected as a backdrop to the conference stage. The Steering Committee would develop this positively as soon as possible.

**The President closed the meeting at 09.40.**

Geoff Scaplehorn

October 2004