



MINUTES of the EfVET Executive Team Meeting, Brussels, 11 August 2006

CHAIR Peter Hodgson
PRESENT Hans van Aalst, Frans Schneider, Leif Haar (in attendance)

1. **Minutes of the Executive Team Meeting 14th June 2006** were approved as a true record.
2. Matters Arising not on the Agenda
3. The meeting concentrated on the work and reports emanating from the Policy Committee in terms of direction and strategic development

a. **Website updating:**– The Communication Group consisting of Leif Haar, Kent Andersen and Peter Hodgson has now been established and Leif and Kent have met to update and restructure the website to remove out-moded material. It is recognised further work is needed so visitors and members can follow information flows in a more coherent manner. This has been done, but a number of issues still required to be addressed:

- improve navigation
- clarify google search facility – make more explicit
- implement suggestions from members survey results

PH to contact and discuss with Kent Andersen

b. **New EfVET promotional leaflet** incorporating the two key features of EfVET activities namely :

Strategic Policy Activity

- EfVET Aims and Objectives
- EfVET activity relating to EU Policy issues
- Our role in EUCIS
- Our collaboration with EVTA
- Our collaboration partnership with CEDEFOP and other International relationships

Project dissemination

- Individual pages on each of the projects where EfVET is a disseminating partner.

ACTION Peter Hodgson to co-ordinate and to complete by September 2006 in readiness for distribution at the EfVET Conference in October. Still on target.

Central Office - this was discussed but forms part of the debate on portfolios and it was noted that the Policy Group had seen this as a necessity in the long term but dependent on stable financing. Subject to review as part of policy committee deliberations.

4. **Collaboration with EVTA**

Leif Haar agreed to undertake this co-ordinating role with EVTA which would initially draft an action plan with EVTA. Steering Committee members will be invited to participate in the

various joint activities emanating from this. He informed the Executive Ream that he had a meeting on the 8th September to begin the process.

5. European Civil Society Platform in Lifelong Learning

A number of EUCIS events were brought to the attention of the ET and as a founding member of EUCIS it was strongly recommended that an EfVET representative were in attendance:

- a** There was an Economic and Social Committee Hearing in Brussels to which EfVET has been asked to identify a representative alongside EUCIS, this took place on 11 July 2006. Rasa agreed to attend and submitted a report for discussion at SC in September
- b** There is a seminar, under the banner of EUCIS, to be held in Lyon, France, on non-formal education, a project for the inhabitants of the City next 13 September 2006, an initiative to prepare for the 9th International Congress of the Educating Cities.

ACTION Hans expressed his non availability and Frans was asked to send a message to SC members to find an alternative.

It was agreed to remind people representing EfVET that representatives attending this event and any other subsequent events on behalf of EfVET will be expected to fulfil the following requirements :

- Attending as EfVET rep.
- Use the opportunity to promote EfVET (distribute information leaflets, etc)
- Report on the content and actions resulting from the event and include a report on networking, i.e people who attended and people who were met as a result of attendance. Written reports to go back to Steering Committee at the nearest opportunity and onward to website and newsletter.
-

PH took responsibility for requesting such reports

6. Conference

A brief discussion took place regarding the arrangements for Conference 2006. Frans and Leif, following their visit to France, described the arrangements put in place for France 2007. The Executive Committee thanked them for their efforts.

It was noted that detailed discussion would take place re preparation and final planning for Cyprus at a Conference Team meeting following the Steering Committee session in September.

7. Preparation for AGM

The Executive Team members discussed progress toward AGM papers. PH circulated his draft Annual report for comments. Policy Statement would be formulated following discussion by Policy Group reflecting outcome of their deliberations. This to take the form of Agenda and Manifesto as described in report of policy group presented by Michiel Geursen (BVE Raad)

Election of Officers :

President - Hans reaffirmed his desire to relinquish the Presidency of EfVET at the next AGM, following his 6 years in post. It is now necessary to move to seek a replacement and the Steering Committee will be invited to identify suitable candidates with whom we can have informal discussions with a view to completing this exercise by October 2006. Frans was tasked with requesting nominations for the Presidency role by September 2nd in order to go to SG for election

The role of Treasurer and General Secretary also come to the end of their two year term, both Frans and Marián indicated their willingness to undertake a further term. This was welcomed by ET. Nominations were requested by 30th June. PH informed the Executive Team that no other nominations had been received within the timescale. These would go forward to the SC meeting on 9th September.

8. Strategic Direction and Policy Group

Hans, as Chair of the Policy Group, briefed the ET on the work of the Policy Group and set in context of the discussions held at the Steering Committee in January. The Policy Group met twice in The Netherlands and invited BVE Raad and AOC in the light of the presentations they made at the January meeting.

Hans explained the detail of discussions within the policy group following the meeting of 19th July 2006 at Schiphol Airport. He presented the report of the meeting prepared by Michiel Geursen. The Executive Team welcomed the constructive nature of the recommended way forward and respected the spirit in which it was prepared. Thanks were given to those involved. It was described as a positive debate on our future and resulted in a series of actions to go forward to the SC meeting on 9th September 2006 for ratification. There was also a request that time be given to discuss this at the AGM in October.

DATE OF NEXT MEETING - To be determined following SC meeting of 9 September 2006