



EFVET Executive Team Meeting

Brussels, 27 January 2006

Minutes of the meeting

Chair: Peter Hodgson

Present: Hans van Aalst, Frans Schneider, Leif Haar and Marián de Villanueva

1. Minutes of the Executive Team meeting June 10th 2005

Approved.

2. Matter arising not in the agenda

Membership – Discussions revolved around the position of the Association of Colleges (UK) who had recently intimated that they wished to withdraw, subject to review. Whilst correspondence had been received, it failed to arrive by the stipulated deadline and lacked clarity as to their long term position as it was subject to review. There was concern raised as to the reasoning behind this and indeed the impact on membership across the UK as a result and the knock-on effect where lump sum arrangements were in place.

Cooperation CEDEFOP - It was agreed that our collaboration with CEDEFOP was important and assisted EFVET to raise the profile – however it was necessary to take a more proactive role and make more efforts to assist members to benefit from the work and activities of CEDEFOP

Promotion - It was deemed necessary to promote EFVET and its activities more effectively, especially since EFVET is becoming a key partner in many member projects requiring effective dissemination.

3. Report of Meeting with Jan Figel

Hans van Aalst and Peter Hodgson reported on their visit to the Salon de l'Education in Paris, representing EFVET at the Conference organised by EUCIS (European Civil society Platform for Lifelong Learning). The primary purpose of the meeting was to meet the Commissioner for Education, Culture and Multi-Linguism Jan Figel and the Chair of the Parliamentary Committee for LLL Mr Guy Bono, in association with our partner Networks within EUCIS. Hans van Aalst outlined the focus of the discussions and explained how valuable it was to be a key member of EUCIS – one of the strands of activity necessary to further our Strategic objectives and relationships with the European Commission.

Peter Hodgson explained he had taken the opportunity to invite Jan Figel to address the next EFVET International Conference to be held in Cyprus in October 2006

4. Portfolio development

Hans van Aalst summarised the position with regard to Portfolios

There are 3 important core issues:

1. Communication Group: The content of the web site should be accessible for outside members. Hans van Aalst suggested gathering the views of the members on the website and ways to improve it. A comprehensive communication plan should be drafted and implemented. Peter Hodgson proposed to prepare a brochure with an area about EfVET and the other part to disseminate projects. The brochure can be funded by the projects, under dissemination.

Leif Haar will work together with Kent Andersen to update the web site.

The next newsletter will include a questionnaire to members as part of the evaluation of the web site

2. Policy Group: This group should be restructured and reconvened. Hans van Aalst will have a meeting with the Danish, Finish, AoC and BVE Raad to discuss policy issues and formulate future policy actions
3. Membership issue: The context of each country should be considered. There is a need to raise the profile of EfVET and the benefits to members especially the VET institutions. **Under the Constitution, the actual two models we have for membership (model UK/Netherlands and the model for the rest of the countries) should be clarified.**

Peter Hodgson will contact training providers to be members of EfVET.

5. Project activities; dissemination role

Peter Hodgson proposed to build up a brochure with information of EfVET and with information of the projects in which EfVET is partner. This brochure could be updated every 2 years.

6. Central Office

It is still an unfinished issue. Peter Hodgson and Frans Schneider are working on it.

7. Meeting EVTA:

An action plan is being developed to determinate the issues to work on. The relationship and cooperation will continue.

8. Financial report:

Frans Schneider reported on his negotiations with our accountants, BDO CampsObers, after the remarks made at the AGM of 2005 about the overspending of this firm every year. In 2004 they charged us nearly 50 % more than was budgeted.

He stopped all payments of the invoices for 2005, since there is a threat of a charge for that year which will be about 100 % more than is budgeted.

If the negotiations are not successful we will take up Leif Haar's offer to take the accounts to the accountancy firm of his college in Denmark, which happens to be also BDO CampsObers.

9. Matters arising:

- a. Hans van Aalst reaffirmed his desire to relinquish the Presidency of EFVET at the next AGM and discussions were held as to the process of identifying new nominees. The Executive Team recognised and valued Hans' work and commitment over the past 3.5 years but understood the reasons behind his decision. Hans agreed that he would continue in an Acting President role if a suitable candidate could not be found prior to the AGM.
- b. Hans van Aalst suggested the need to have more Executive Team meetings in the light of developments. This to be considered at the next meeting

10. Dates for future meetings

No date fixed at this stage – dependent on date of Steering Committee (to be confirmed)