



MINUTES STEERING COMMITTEE

Brussels, 1st February 2003

Present:

Hans van Aalst; Frans Schneider; Wolfgang Stutzmann; Kent Anderson; Leif Haar; Louise Rosthoj; Leila Lahti; Peter Hodgson; Stefano Tirati, Laurence J. Kavanagh. and Marián de Villanueva.

Chairman: Peter Hodgson

Apologies: Birgitta Johansson,
No notice about Greece and Portugal.

1. Minutes of the last Steering Committee 23rd October 02

Minutes of last meeting were approved as a true record.

2. Portfolios

- a. Stefano Tirati: He has new members in Italy and has contacted other organisations. He periodically sends information of EFVET to many people by email, so they are informed and familiarizing them with EFVET. It is a good experience.
- b. Leila Lahti: some of the colleges in Finland think that they do not need EFVET. Their budgets are being reduced, however, Ministry of Education is very keen for College to be more international.
- c. Laurence J. Kavanagh: Contact to the National Organisation of managers. Hopes they will come to Cardiff Conference.
- d. Wolfgang Stutzmann: the number of members is the same as last years. Budgets are under pressure but Colleges are interested in internationalisation.
- e. Leif Haar: about the newsletter questioned who is reading it. He has little or no feedback.

About the newsletter Hans van Aalt suggested:

- If the notice is not in English, made a summary on it.
 - Add a epigraph "last Month" with short information about what has happened.
 - Short information with links. This information can be in each National language.
- f. Frans Schneider: The membership situation is getting better. All colleges in Netherlands are proposing to join, including agriculture colleges. Internationalisation: has sent out various invitations from American organisations. Frans Schneider will finish the budget of Sevilla by end of March
 - g. Marián de Villanueva: setting up a National board. Use Stefano's ideas to make EFVET more well known.
 - h. Louise Rosthoj: the brochure is going on. After corrections needed and a line of EFVET as a NGO. Final CD-Rom will be send to the National Represent and each one may translate the text into our own language.
Louise expressed some concern over membership fees in Denmark and suggested that a reduced fee for smaller colleges might elicit better membership figures. Peter pointed out that it was up to each country to determine a fee structure which best suited them. It was generally agreed that such a shift should be formally put to the

Steering Committee in writing showing the proposed impact on membership income and membership resulting from the proposed shift. Any proposal should not result in a reduction in overall total fee income from the Country proposing a change. Frans expressed concern that any such proposal would need to be put to the Steering Group and the decision be minuted

- i. Kent Anderson: the number of visitors since May 2002 is 9.005. The web of efvet is linked to many educational webs and it has been registered in different search engines. Kent Anderson presented different statistics about our web.

Hans van Aalt suggested add photographs of work actions instead of putting photographs of “social things” in the area of the Conference.

3. **Relations with EU and other associations**

Working Groups: EFVET, EVTA, have been invited by the Commission along with ETF and CEDFOP to join an informal policy discussion group. EFVET and EVTA invited jointly to nominate experts to sit on 7 working groups on Education and Culture. It needs expert practitioners in VET. A selection of the candidates will be done next week. They will report about the working groups. Peter Hodgson will write a letter to selected and not selected candidates. Gordon Clark has realized that EFVET is a group of experts.

An open system for best practices is being directed by CEDEFOP and ETF and it is suggested that EFVET will contribute to this database, so we need a group to work on it. The meeting agrees.

EU event: Frans Schneider presented a model, which has been made by a colleague, to show us how is the place where the reception is going to be.

Hans van Aalt explain the message to be given to the Members of European Parliament:

- VET is a very strong and important sector
- It is crucial for economical and social development

Budget of the event: incomes will be notified. They are looking for sponsors. The contribution will be on things not in money.

4. **EfVET 12th International Conference**

Logistic things have been done by Peter Hodgson. Themes proposed:

- European vocational qualifications
- Collaboration and re engaging SME's recognition of earlier competencies
- Learning styles

Several hotels have been consulted for prices and facilities. First draft programme will come soon.

5. **Internationalisation**

Discussions revolved around membership arrangements for non EU states and candidate countries. The constitution would need to be changed. Currently other countries are associated members and pay half fee. They are not able to be members of the Steering Committee. Pre accession countries will pay 250 € as fee and they will have a reduced 10% member fee if they assist to the Conference

6. **Project feed back**

NGO project 1 The Commission is going to pay the project (12.000 €). As soon as EFVET received the amount, Frans Schneider will pay.

NGO Platform 2 has not been approved yet.

Socrates project for Association has been rejected.

7. **Date and time of the next meeting**

Steering Committee: 14th June 2003 at 9:00 h.

Executive: 13rd June 2003 at 15:00 h.