

EfVET Steering Group
Thessaloniki, Thursday 26 October 2000

Minutes of the meeting

Present:

Paddy Carpenter (PC)
Marián de Villanueva (MV)
Wolfgang Stutzmann (WS)
Leif Haar (LH)
Hans van Aalst (HVA)
Paul Andy Andersen (PAA)
Peter Hodgson (PH)
Sven-Bertil Kronkvist (SBK)
Maria Luisa Berardi Corridoni (MLC)
Leila Lahti (LL)
Adiaan Vrienten (AV)
Frans Schneider (FS)
Mara Garofalo (MG)

2. Minutes of the last meeting

MV to add comment

FS asked to attach Aide Mémoire. Also, point 6, the amount should read 24,000.- EUR.

Other corrections are shown in the attached document.

3. Matters arising

Projects Culture and Modulos sent to the EC

4. Post of Secretary

As already mentioned Val Davis has resigned as Secretary to the Board. AV made a point about the Constitution. There is a need for a Secretary to the Board who is to sign with the President, make agendas for meetings

PC pointed out the need to make an attempt to solve the Central Office problem, where autonomy and empowerment were to be given to the personnel to obtain proactive reaction. It was suggested the MG be nominated Executive Secretary .

AV suggested that the width of responsibility and autonomy should be decided by the Steering Committee.

HVA agreed with the title and function as central role to take action. Vice President and Secretary: need to specify tasks and responsibilities before appointing people. A discussion will be required at next meeting

5. Situation of the Central Office

PC requested confirmation from the SG that the agreement signed with MG was approved.

FS manifested his contentment with it;

All members of the SC welcomed on board the new nominee.

6. AGM arrangements

Financial report: PAA requested clarification regarding the budget allowed for marketing. FS provided a satisfactory explanation.

LH was concerned about who would explain the Auditor's report.

FS declared he was ready to do it himself.

LL stressed the fact that the explanation needs to be good as many years have gone by with similar situations and rumours were starting to grow.

LH agreed that it was a problem of communication.

PH suggested that a positive slant be added to the explanation. Given that the same issue has been noted for several years now it could be presented to members that due to changing structures of membership we are now in a clearer position.

PC stated that if the Auditor's statement became a problem, any SC member could jump in and support FS.

It was agreed that membership fees would remain the same.

PAA suggested that in 2001 special attention should be given to a revision of the fee structure.

PC suggested that PAA should have discretion to give free or reduced membership fees to selected cases.

The President Report will be presented by PC

The financial report will be presented by FS

The constitution analysis will be presented by Adriaan

The accounts were officially approved by the SC.

HVA pointed out the need for more meetings, but more proactive than reactive.

MV requested explanations regarding PR expenses. PC and PH stated that those should be considered maximum amounts.

MV pointed out the need to have the documents before the meetings, otherwise meetings become too superficial

11. Date and Place of next meeting

Brussels, 13 January 2001.

12. Hans van Aalst's presentation

HVA stressed three main points which will be presented at the AGM, and at the Saturday morning session as well so to include non-members.

The meeting was closed.

Thessaloniki, October 26th 2001.