



**EfVET Executive Team Meeting
Brussels, January 30 2004**

Minutes of the meeting

Chair: Peter Hodgson

Present: Hans van Aalst, Frans Schneider and Marián de Villanueva

Pre amble: Peter Hodgson apologised for not sending the agenda in advance

1. Minutes of the Executive Team meeting June 13th 2003:

Approved.

2. Internationalisation

World Federation: Frans Schneider is not going to go to the board meeting in New Zealand, because it is very expensive. The influence in this board is very Anglo/American. It should cover European Vocational Education and Training as well but cash flow makes attendance impossible

Frans Schneider is going to send all the minutes of the World Federation in the future to the Executive Team.

3. Financial report

Frans Schneider reports that we are still suffering from a severe cash flow problem, as we reported to the AGM in Cardiff last October. Invoices for the membership fee for 2004 have been sent out last December, to the amount of €87.280, but payment is very slow.

The paper he produced on expected membership fee income for the year 2004 has to be approved by the Steering Committee tomorrow and after approval signed by the president and the secretary for the accountant.

On top of that there are still substantial amounts not paid to us from previous years.

He produced a paper for each National Rep. for them to chase up the membership fee debtors of the previous years in their countries for payment.

Some examples of outstanding money owed to us:

OEEK (Greece): €11.900 outstanding membership fees for previous years (they do not react to emails, faxes and/or letters)

AOC (UK): €5.000 agreed payment for the E.P. event of March 2003

NGO2 project: €33.000 agreed at the end of November 2004, EFVET should have been paid €16.000 by now.

The aim still is to turn the negative reserve we have now per 31 December 2002 of €27.446 into a positive reserve of 10 % of the yearly turnover within the next four years.

4. Matter arising

Hans van Aalst says that we need time together for strategic line. Members should be involved. Also reorganize the portfolios to reach the strategy. Steering Committee of July should be to discuss strategy and business and review portfolios

Steering Committee should be in January, July and October, from 9:00 to the afternoon. The papers should be received before, to be more efficient.

The new National representative for the UK will be: Geoff Scaplehorn working with the Association of Colleges in many fields. He has a lot of experience to bring to the table . He will share the responsibilities with Peter Hodgson.

The new National Representative for The Netherlands will be: Jos Leenhouts. She is the principal of the second largest ROC in this country, the Mondriaan Onderwijsgroep and has worked in the Ministry before she took up that post.

5. EC Working Groups

The working group is going to be developed in the north of Europe (EUROCALL) Geoff (UK) and Rob (NL). The NGO Civil Society Platform Conference on 17 May 2004, ten persons for each network will be invited to NGO debate. People who contributed to the good practice examples will be invited EFVET-EVTA should be working together as in the working groups.

6. Conference 05

Hungary has made an offer to hold the 14th International EfVET conference over there. If Steering Committee agrees, contact our link person who made the offer on how to proceed in terms of feasibility of the offer. Frans Schneider and Leif Haar will be in contact and involved in the organization of the Conference 2005.

7. Dates for future meetings

Executive team: afternoon Friday 14th May 2004